

(fields are fillable, click in fields and type, click boxes to check)

# SHIPPERS LETTER OF INSTRUCTIONS



SELLER/ SHIPPER		ZIP CODE			
TAX ID# EIN#	PARTIES TO TRANSACTION <input type="checkbox"/> RELATED <input type="checkbox"/> NON RELATED		SHIP DATE		
CONSIGNEE			MODE OF TRANSPORT <input type="checkbox"/> AIR <input type="checkbox"/> OCEAN		AIRWAY BILL/ BILL OF LADING#
			OCEAN SERVICE TYPE <input type="checkbox"/> FCL <input type="checkbox"/> LCL		
			FCL CONTAINER TYPE <input type="checkbox"/> 20 FT <input type="checkbox"/> 40 FT <input type="checkbox"/> 40 FT HIGH CUBE		
FORWARDING AGENT			SPECIAL EQUIPMENT:		
		POINT OF ORIGIN OR FTZ NO.	COUNTRY OF ULTIMATE DESTINATION		
SHIPPERS REFERENCE NO.	ROUTED EXPORT TRANSACTION <input type="checkbox"/> YES <input type="checkbox"/> NO	ENTRY NUMBER	HAZARDOUS MATERIAL <input type="checkbox"/> YES <input type="checkbox"/> NO		

**IF THIS SHIPMENT CONTAINS HAZARDOUS MATERIAL, US. LAW REQUIRES THE SHIPPER TO PREPARE A SHIPPER'S DECLARATION FOR DANGEROUS GOODS**

SCHEDULE B DESCRIPTION OF COMMODITIES			SHIPPING WEIGHT (KG)	VIN/PRODUCT NUMBER VEHICLE TITLE NUMBER	VALUE (USD) (selling price or cost if not sold)
D/F OR M	SCHEDULE B NUMBER OR DESCRIPTION	QUANTITY SCHEDULE B UNITS			

signature of DULY AUTHORIZED OFFICER OR EMPLOYEE			LIC. #/LIC. EXCPTN. SYMB.		ECCN ( When required )
Title	Date	Phone No.	SPECIAL INSTRUCTIONS		
<i>The Shipper authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.</i>			<b>SHIPPER REQUESTS INSURANCE</b> \$USD _____		If shipper has requested insurance as provided for above, shipment is insured in the amount indicated (recovery is limited to actual loss) in accordance with the provisions as specified in the Carriers Tariffs. Insurance is payable to Shipper unless payee is designated in writing by shipper.

I CERTIFY THAT THIS CARGO DOES NOT CONTAIN ANY UNAUTHORIZED PERSON OR ANY UNAUTHORIZED EXPLOSIVE, INCENDIARY, OR OTHER DESTRUCTIVE SUBSTANCES OR ITEMS. THE ABOVE SIGNED AUTHORIZES AND CONSENTS TO SCREENING, OPENING, AND/OR INSPECTION OF ALL CARGO TENDERED FOR TRANSPORTATION BY AIR FROM THE DATE OF THIS NOTIFICATION FORWARD, WITHOUT LIABILITY TO SCHENKER, INC. I AM AWARE THAT THIS ENDORSEMENT AND ORIGINAL SIGNATURE AND OTHER SHIPPING DOCUMENTS WILL BE RETAINED ON FILE FOR A MINIMUM OF 30 CALENDAR DAYS, AFTER ANY TERMINATION OF AN AIR CARGO BUSINESS RELATIONSHIP, AND THAT THIS DOCUMENT WILL BE MADE AVAILABLE TO THE TSA UPON REQUEST.